



Quarterly Board of Directors Meeting Minutes **Draft** Tuesday, January 16, 2024

1. Establishment of Quorum

- Bruce Suenram, President
- Marvin Hill, Vice President, and Illinois State Director
- Monte Olsen, Secretary/Treasurer
- Bonnie Jones, Montana State Director
- Orlanda Smith, Individual Director At-Large
- Candy McCullough, Immediate Past President

2. The meeting was called to order at 9:01 pm Eastern Time and there were no guests present.

3. Director Hill moved to approve the minutes from the October 17, 2023, meeting and the motion passed with the following amendments:

- That the ad hoc Executive Committee includes the Secretary and Treasurer but not the Executive Director;
- That the words “between meetings of the Board of Directors” be replaced with the words “when a quorum of the Board of Directors is unavailable”; and
- That the words “post-conference room” be replaced with “post-conference report”.

4. Remarks and Reports

- President Suenram reported that the Ad hoc Executive Committee had multiple meetings to discuss remuneration of conference presenters and the association’s membership structure and dues and that their recommendations are within the proposed policies of the Special Orders of the Day of this meeting.
- Treasurer Olsen presented the 2023 Financial Report.
- Executive Director Olsen discussed the status of the call for speakers organized by Sladek Conference Services’ website.

5. Special Orders of the Day

- Director Smith moved to approve attached Policy 12 Educational Presenter Remuneration and the motion passed.
- Immediate Past President McCulloch moved to update attached Policy 8 Association Educational Events and the motion passed.
- Immediate Past President McCulloch moved to update attached Policy 10 Membership Dues, with the condition that there is communication with renewing members allowing for a hardship waiver request, and the motion passed.
- There was discussion about the merits of changing the Association name; however, no motion was made to change the Association's name.

6. General Orders of the Day

- The review of the following policies was postponed until the second quarter meeting:
 - Policy 1 Governance of Association Policies
 - Policy 2 Amending and Repealing Bylaws of the Association
 - Policy 3 Partnerships and Agreements of the Association
 - Policy 4 Association Membership Credentials
 - Policy 5 Committees of the Association
 - Policy 6 Protection of Association Records
 - Policy 7 Association Expenditures
 - Policy 9 Guidelines for Sponsors of the Association

7. Report from the Washington Fire Commissioners Association:

- Immediate Past President McCulloch reported the King County Fire Commissioners Association will renew their sponsorship of the Association for 2024 at the Silver level and shared a number of possible conference presenters to be considered for future conferences.

8. There was no unfinished business.

9. There was no new business.

10. Announcements

- Upcoming Quarterly NAEFO Board of Director Meetings
 - 1st Quarter: January 16, 2024 virtually at 9:00 pm Eastern
 - 2nd Quarter: April 16, 2024 virtually at 9:00 pm Eastern
 - 3rd Quarter: September 22, 2024 in-person and virtually at 5:00 pm Pacific.

- Upcoming events and potential NAEFO presence
 - Texas State Association of Fire and Emergency Districts' [Annual Conference](#) on February 22-24 at Irving
 - Fire Districts Association of California's [Annual Conference](#) on April 23-26 at Seaside

11. Upcoming Meeting Agenda Items

- [Strategic Plan](#) Update
- 2024 Budget
- [Policy](#) 11 Website Privacy Policy

12. Action Items

- Immediate Past President McCullough will contact Sladek Conference Services regarding the King County Fire Commissioners Association renewal of their 2024 their sponsorship of the Association.
- Executive Director Olsen will contact Sladek Conference Services regarding the change in the Association's membership restructuring and dues for Individual District Members, that is Boards of Districts instead of individual members of District Boards.

13. The meeting was adjourned at 10:27 am Eastern Time.