



Quarterly Board of Directors Meeting Minutes

December 12, 2020

Noon Eastern; 11:00am Central; 10:00am Mountain; 9:00am Pacific

(email jeanne@naefo.org to participate via video conference)

1. Meeting participants via Zoom, Establishment of Quorum, Regrets, Guests.
 - o Candy McCullough, President
 - o Robert Skaggs, Vice President and Past President
 - o David Burnett, Secretary and Oregon State Director, excused
 - o Ken Schmalbeck, Treasurer and Missouri State Director
 - o Cliff Avery, Texas State Director
 - o Orlanda Smith, Individual Director At-Large
 - o Regrets: Gerry Gustafson, Washington State Director,
 - o Bruce Suenram, Montana State Director
2. Call to Order: 9:06am PT
3. Recognition of Administration, Staff and Guests Present
 - o Monte Olsen, Executive Director
 - o Jeanne Ernst, Administrative Assistant
 - o Cole Karr, Guest
4. Cole Karr is a Public Affairs Field Coordinator for the California Special Districts Assn and also currently a manager for federal advocacy efforts for the National Special Districts Coalition, a position in response to federal legislation for COVID-19 relief. Cole explained the importance of interaction with our U.S. Representatives and their staff to familiarize them with HR 7073 (Special Districts Provide Essential Services Act) and clearly understand the wording. We can inform and encourage our membership to contact their Representatives and Senators to help make them comfortable with the necessary information.

He explained the current state of legislation, much is still on hold. Representative Garimendi (HR 7073) and Senator Kirsten Sinema (S.4308) have committed to reintroducing both bills in January and they should contain the same language. Cole will share advocacy tools with Monte when they are prepared. A conversation with the staff in the office of Senator Blunt (MO) would be valuable also. Cole will also follow up with Cliff Avery.
5. Minutes from September 16, 2020 Meeting were approved with revision to Item 6 – Texas has 335 districts

6. Remarks and Reports: Future meeting will be recorded in Zoom and posted on the website.
 - Candy McCullough, President:
Comments on current legislation on the CFSI website.
Sarah Jahnke and Brittany Hollerbach, authors of the study: Health and Safety of Women Emergency Responders (10/17/2020 webinar) are currently researching drug and alcohol policies. Please send any current policies to Candy or the authors, to hopefully make improvements on a national level.
She will be contacting members about openings on committees.
 - Monte Olsen, Executive Director: He is preparing for an employment change at the end of the year. Transferring our website to Streamline is later on the agenda.
 - Jeanne Ernst, Administrative Assistant
 - Year-to-date financial report: Ken Schmalbeck expanded the report back to 2017 which Candy found very helpful.
7. Remarks in Addition to Reports at Membership Meeting
 - State of Missouri, Ken Schmalbeck: nothing to report
 - State of Montana, Bruce Suenram: excused
 - State of Texas, Cliff Avery:
Elections:
2 new ESD's were created for a total of 337 districts.
One member district succeeded in voting to go above an existing % sales tax cap.
Their 2021 conference will be Fort Worth, 2 days prior to the NAEFO conference, Sept 20 – 21, 2021.
 - State of Oregon, David Burnett: excused
 - State of Washington, Gerry Gustafson: absent
8. Special Orders of the Day
 - a. Proposed 2021 Budget was unanimously approved.
9. Unfinished Business
 - a. Final Review of Administrative Policies which were proposed at Sept meeting. Both were unanimously accepted as proposed.
 - i. [Sponsorship Guidelines Policy #9](#)
 - ii. [Membership Dues Policy #10](#)
10. New Business
 - a. Welcoming new members What can we do to welcome individual and state members? T-shirts, coffee cups, lapel pins (yearly?), challenge coins, baseball caps. Monte and Orlanda to discuss options
 - i. Individual members
 - ii. State association members
 - b. Review of Administrative Policies – postponed.
 - i. [Credentials Policy #4](#)
 - ii. [Protection of Records Policy #6](#)
 - iii. [Event Cancellation Policy #8](#)

11. Standing Committee Reports

- a. Bylaws, Chair Ken Schmalbeck – postponed to March meeting
 - i. Honorary Memberships
- b. Communication, Chair Bill Eckroth - Is helping with Fb. Candy to contact him.
 - i. Facebook followers are steadily increasing – 200+ followers (MO)
 - ii. Streamline update – We are very close to migrating our website.
 - iii. Tri-fold brochures and banners for conferences – SAFE-D Conference in Sept. and others. Monte and Ken to look at options. Put sponsor logo on our banner.
- c. Conference and Education, Chair Candy McCullough with support from Mark Kreutzer
 - i. Webinars (see NAEFO webinar web page: <https://naefo.org/webinars/>) We will continue to discuss charging fees for our webinars.
 - ii. Conference Dates September 20th-21st, 2021 – Mark reserved Sept 20, 21
 - iii. January Webinars, Lexipol 1/30/21 and Bill Webb (later moved to 2/13/21).
- d. Legislative, David Burnett, excused
- e. Current Federal Legislation. Cliff was contacted by Curt Weldon, author of Awakening the Sleeping Giant: The Political Empowerment of America's Heroes. Cliff will get back in contact with him.
- f. Membership, Chair vacant
- g. Sponsorships, Chair Candy McCullough thanked others for their good work.

12. Announcements

- a. Cliff will make NAEFO a member of SAFE-D so we receive all communications.
- b. Orlanda from MACFPD: Missouri 2021 Legislative filings: SB 7 (statute of limitations), SB-200 (Asbestos).

13. Date and Time of Next Meeting

- a. Next Quarterly Meeting: March 13, 2021 at Noon Eastern; 11 am Central; 10am Mountain; 9:00 am Pacific

14. Review of Action Items, Jeanne Ernst, Administrative Assistant

Everyone – promotion ideas/items to send members, theme for 2021 conference, policies or possible contacts to Brittany and Sarah.

Cliff – Kurt Weldon

Send Jeannie your complete contact information for Board and Members rosters. Ken to enter it in Access. Monte will look at options in Streamline portal.

15. Meeting adjourned 11:02 PT